

**École John Wilson Elementary School Council Meeting**  
**Meeting Minutes – October 26, 2021**

---

**Attendees:** Melissa Dudley (Chair), Andrea Meding (Vice-Chair), Angela Warke (Principal), Georgie Perigny (Vice-Principal), Tania Morrison (Secretary), Erin Day, Melanie Huff, Amy Heintz (Society Meeting ONLY)  
**Regrets:** Holly Bilton (Trustee), Lorraine Dingman

**1. Call to Order**

- 6:12 p.m. by Chair (Melissa)

**2. Adoption September Minutes**

- Motion to Approve: Andrea, Second: Melanie

**3. Additions/Approval of Agenda**

- Holly sends regrets, unavailable for tonight’s meeting
- Motion to Approve: Andrea, Second: Tania

**4. Administrative Report/ Account Balances**

Account	Balance	Account	Balance
Fall Fundraiser	\$11,672.18	Pre-K	\$0
Hot Lunch	\$10,407.55	Kindergarten	\$0
Toast	\$8,703.95	Grade 1	-\$625.00
Art	\$282.63	Grade 2	\$0
Music	\$50.00	Grade 3	\$0
Read-A-Thon	\$18,870.23	Grade 4	\$0
Family-School Wellness (FSW)		-	

\* Grade 1 has a negative balance as Safety City visit has already been reserved

- Collaborative Day on Friday; teaching staff participated in professional development
- Book Fair – about \$2,000 raised to purchase new books for library
- Parent-Teacher Interviews last week
- Celebration Assembly coming up this week, will be available for viewing electronically
- Halloween celebrations on Friday (recorded assembly will be watched in classrooms)
- No School on Remembrance Day
- Fall Break on November 12

**5. Trustee Update**

- Regrets from Holly – moved to next meeting

**6. Hot Lunches**

- November 2 hot lunches
  - Subway (will come with a cookie)
  - Shantel (Innisfail High School cafeteria): Able to do pre-wrapped hot dogs, individual ketchup packets can be purchased. No juice boxes or chips as volunteers are not possible given current public health restrictions.

Angela will check with Shantel to obtain prices and determine her preference whether to order supplies or for council to order from COOP for delivery (Erin is willing to do this if needed)

- Goal for margin to be around \$2 per hot lunch
- Feedback: hot lunches at the middle school are being provided most weeks and running smoothly at present

#### **7. Fundraiser – Innisfail Growers**

- Everyone involved was pleased with how smoothly process went last year and is happy to do this with us again this year
- List of items provided with prices (includes at cost and markets; we are permitted to charge an add-on amount but not below what is charged at markets); will charge market price plus \$0.50 per item.
- Innisfail Growers would be happy to help promote this fundraiser more this year
- Dates:
  - Info to families first couple weeks of November (due Nov 19)
  - Order placed Nov 22
  - Delivered to school in first weeks of December
- Fall fundraised typically goes to end of the year field trips. What we usually allocate toward field trips is significantly more than current balance. Blanket statement will be made that funds will go toward field trips, playground, etc.
- Motion to Approve the above: Erin, Second: Andrea

#### **8. Playground**

- Have not yet had opportunity to meet with St. Marguerite's
- Each school's funds need to be kept separate due to different fundraising rules in Catholic school board
- Brainstorming ideas for approaching community members & local businesses to help support the initiative
- Will apply for grants again in the Spring; Have heard back from Pembina – we need to follow-up when we have raised some funds
- Innisfail Bottle Depot is collecting donations to be credited toward purchase of new playground, open community-wide.

#### **9. Casino (December 19 & 20)**

- No further volunteers required; backups are available
- Will not have dollar amounts raised until first quarter 2022

#### **10. Open Questions and Comments**

- Discussion re: COVID notifications sent yesterday caused some confusion
- Feedback received re: LifeTouch student photos; only one pose was taken this year (previous years allowed for more poses). A second photos session may be scheduled in the Spring

#### **11. Adjournment**

- 7:03 p.m.
- Next Meeting: November 16 @ 6:00 p.m.

**Spending Motions:**

- None
- 

**Society Meeting**

**Called to Order** - 6:03 p.m.

No September Minutes to be adopted

**Accounts** – \$12,675. 78 (little to no change)

**Casino**

Require a motion that all funds from this year's casino will go toward playground purchase.

Background: Every 3 years volunteers associated with our council volunteer at casino on specified dates;  
quarterly revenue divided across # of volunteers

Motion to Approve: Tania, Second: Andrea

No additional volunteers required. All required paperwork has been collected.

**Questions and Comments** - None

**Adjourned** – 6:11 p.m.